सर्वधर्मस्थापकस्तवं सर्वधर्मस्वरूपकः
आचार्यानं महाचायों रामकृष्णाय ते नमः
यथागृहीताः हिन्दूकाः रामकृष्णो स्थिता हि याः
सर्वविद्यास्वरूपां तां सार्वं प्रणमायम्यहम्
परतत्वे सदा लिङ्गो रामकृष्णसमाज्यः
यो धर्मस्थापनस्तसो वीरेशः तं नमायम्यहम्।
On May 1, 1897 Swami Vivekananda founded the Ramakrishna Mission setting before itself a twofold ideal: to create a band of sannyasin teachers of Vedanta as propounded by Sri Ramakrishna and practically illustrated by his own life, and in conjunction with the lay disciples to carry on the missionary and philanthropic work, looking upon all, irrespective of caste, creed or colour, as veritable manifestation of the Divine. From a humble beginning the organization with its headquarters at Belur Math, Dist. Howrah, West Bengal, has now a little more than 170 centres spread all over the world.

The Ramakrishna Mission Ashrama at Narendrapur, a branch centre of the Ramakrishna Mission was started in North Calcutta (Pathuriaghata) as a Students' Home immediately after the Bengal Famine of 1943. Later, in 1956, it was shifted to its present site at Narendrapur in an idyllic natural surroundings in the southern suburbs of Kolkata near Garia, 16 kilometers southeast of the Governor's House on the Kolkata - Baruipur Road. Now, it has grown into a great educational and training complex with varied activities having more than 2,000 resident students and trainees and occupying a sprawling campus of about 150 acres of land dotted with flower gardens, green fields, mango groves, medicinal plants, lakes and vast playgrounds. From Howrah or Sealdah Railway Station, Narendrapur can be reached by Buses or Taxi via Garia or Sonarpur Railway Station.

The Ramakrishna Mission Vidyalaya, Narendrapur, a fully residential school for boys and now one of the premier institutions of its type in the country is an integral part of the Ramakrishna Mission Ashrama, Narendrapur. This was established in April, 1958 as a Higher Secondary Multipurpose school with Humanities, Science and Technical streams. Subsequently, Agriculture, Commerce and Fine Arts streams were opened.

Till 1976, it was the only school in West Bengal which offered instructions in all the above six streams. At present, its Secondary Section from classes V to X, with Bengali and English as the media of instructions, is affiliated to the West Bengal Board of Secondary Education. Since 2005, the Higher Secondary Course has been introduced in the Science stream only with Physics, Chemistry, Mathematics, Biology, Statistics along with compulsory subjects Bengali, Hindi and English. As per the permission granted by the West Bengal Council of Higher Secondary Education, it introduced Humanities stream at H.S Section from the academic year 2021 with Economics, Computer Science, Computer Application, Education, History, Philosophy, Political Science and Sanskrit. It has both Bengali and English as the media of instructions in its H.S. Section. The Vidyalaya has now about 1063 students on its roll.
AIMS AND IDEALS

Swami Vivekananda used to say that education is the panacea of all social evils. But by education he did not mean merely book learning. He said, "We must have life-building, man-making, character-making, assimilation of ideas." And added, "What we want is that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's feet." This is the ideal of education which we try to put into effect at Narendrapur.

The Vidyalaya, therefore, endeavours to educate the students in its charge according to the best traditions of the country, while instructing them in modern arts, science and crafts. Students are encouraged and helped to grow in all directions - physically, mentally, intellectually and spiritually. As it prepares the students for public examinations, it also tries to attend to their all round growth and development so that they may become strong and healthy citizens of the country rooted in sound moral principles, learn to respect the higher values of life and become conscious of their obligation to the society and its people.

SOME SPECIAL FEATURES

The Vidyalaya is completely residential. Students are, therefore, required to live in the hostels inside the Campus. Student's hostels are called 'Bhavanás' which are considered 'Second Home' for the boys.

- Students live in a community where they experience the same common hardship or benefit without distinction of caste, creed, nationality or religion.
- To encourage the spirit of self-help, part of the administration of the hostel, including most of the household chores, is entrusted to the students.
- Students themselves keep the campus, both inside and outside the hostel, spick and span.
- Participation in daily routine, morning and evening prayer, supervised study and Vidyalaya Assembly is compulsory.
- Participation in curricular and co-curricular activities including games and physical exercises is also compulsory.
- Students are oriented through informal talks, gatherings and a series of well-planned activities, laying emphasis on value oriented education.
- Study of two additional subjects: Glimpses of Indian Culture and Computer Application, outside the prescribed syllabus of the Board are taught.
STUDENTS
The Vidyalaya has almost become a miniature India, for students come here from various parts of the country and even from abroad. Admission is made on the basis of merit and is open to students irrespective of caste, creed, religion and nationality. A spirit of co-operation, tolerance and acceptance is expected from every student during his stay.

STAFF
Both the teaching and non-teaching staff consist of monks and lay but dedicated persons, coming from different parts of the country. Though strict discipline is insisted upon, attempts are made to keep the relationship between staff and students free and intimate, in conformity with the ideals of Swami Vivekananda. The students are encouraged to look upon all the staff including the menial staff as their elder brothers who remain always ready for their help.

CAMPUS
The Vidyalaya, though one institution, consists of two separate campuses. The boys of classes V to VII live in the Junior Section where they have a fine three-storied school building, a library, an assembly hall, playgrounds and three hostels. Each hostel is named after one of the direct disciples of Sri Ramakrishna and comprises a prayer hall, a dining hall, study halls, baths and toilets etc. Students are placed in different hostels class-wise.

The students of the senior classes live in the Senior Section where there are eight hostels (Bhavanas) having the same facilities. Here, they can use extensive playgrounds, a stadium, a gymnasium, a swimming pool, a museum, a spacious auditorium, the Vivekananda Centenary Hall (capacity of nearly 1600) of the Ashrama. In addition to a well-stocked school-library, the senior students have access to the large Central Library of the Ashrama.

Spacious and well-ventilated classrooms and study halls, away from all disturbances and distractions, provide a congenial atmosphere for concentration and study. Classrooms and study halls are equipped with chairs and desks convenient for study as well as for keeping books etc. Every student is provided with a wooden cot and a cupboard in his respective room.
LIBRARY AND READING ROOM
There are two libraries - one Nivedita Library meant for the junior boys in the junior Section campus and the other for the seniors attached to the Vidyalaya (Senior Section) building. The junior boys' library has about 11,000 books and subscribes 15 journals and periodicals. The senior boys' library has about 20,000 books and subscribes 20 journals and periodicals. A number of leading dailies in Bengali, English and Hindi are also subscribed to both the hostel (Bhavana) as well as in the Vidyalaya. In both the libraries there is a spacious Reading Room providing the right atmosphere for browsing through books and journals.

DAILY ROUTINE
The daily routine starts with the open-air drill having a cup of hot drink in the morning followed by prayer, study, games, etc. All the students are to conform to the routine of the Vidyalaya unless they are medically exempted. A congenial atmosphere is maintained in every field of activity for all round development of the boys and programme of activities are chalked out accordingly. Prayers are held daily both in the morning and evening.

Prayer sessions consist of devotional songs, chanting of hymns or verses from the scriptures, patriotic songs, readings, meditation, etc. Classes of the Vidyalaya are held in two sessions. The morning session is from 9.50 a.m. to 12.20 p.m. and afternoon session from 1-30 p.m. to 4-10 p.m. No individual study under the care of a private tutor is possible here. Class-wise supervised group-study in the study hall, where silent reading is possible, is held both in the morning and evening hours. After the night meal, students can read up to 10.30 p.m. in their respective rooms.

COMMUNICATIONS
Guardians' letters to their wards and vice-versa are to be sent by Postal Service only. No letter should be sent through couriers. Money orders, parcels sent by Postal Service or through couriers will not be accepted also. The address should consist of student's full name, registration number and the name of the Bhavana (hostel). Any change of present address, telephone number etc. should be let known. The authorities reserve the right of censoring the incoming and outgoing of letters. Articles of necessity which may be required for one's stay here may be given to the students on the visiting days, i.e., on second and fourth Sundays of the month. Generally students are not allowed to contact their guardians over telephone. Guardians are requested to ensure that their wards do not bring and keep cash and articles like a wrist-watch, camera, tape-recorder, CDs, headphone, mobile telephone, costly fountain pen, pager, cash card, unhealthy magazines or any other valuable or undesirable things or luxury goods or food-items. Guardians are advised to check up all the belongings of their wards while the latter come here. The Vidyalaya will not be responsible for the loss of any article, equipment or clothing, while every attempt will be made by the Vidyalaya to keep the boys' belongings in order. Going to cinema shows, restaurants, etc., or going outside the Vidyalaya and Ashrama campus is strictly prohibited and it may cause expulsion of the student. Confidential letters of complaints addressed to the Secretary or Headmaster should not be anonymous. Names and address of such correspondents should be given and those will be kept secret.
The aim of this Vidyalaya is to train up boys for an all-round development of body, mind, intellect and spirit. Efforts are, therefore, made to maintain a congenial atmosphere inside the campus. Daily routine and different programme of activities are so designed that a student can develop himself fully and he is drawn towards some nobler and higher values of life. After the new entrants come to the Vidyalaya, Vidyarthi vrata' (vow-taking ceremony) is held every year in the presence of all the guardians, teachers and monks.

All the members of the staff, living with the students, share the common hardships or benefits of the hostel-life. They try to motivate the students through informal talks and gatherings. It is also expected that the guardians would share the same ideas and inculcate those ideas in the minds of their wards. It is necessary that guardians should have faith or 'Shraddha' in the ideas and ideals of this institution, without which the teaching-learning process of the Vidyalaya and its students would remain incomplete.

When the boys remain with their guardians, they should be exhorted to follow as far as practicable the daily routine of the Vidyalaya. The young ones follow almost blindly their friends and companions. Guardians are, therefore, requested to watch carefully their wards' friends and companions at home and outside and ask their wards to avoid mixing with false or undesirable friends and companions, so that no untoward incident might occur in future. Guardians should be very vigilant so that their wards view T.V. Video/Cinema shows as minimum as possible. Programmes which are conducive to the development of the boys may be allowed and encouraged. Reading of healthy books/journals and magazines, etc. are also to be encouraged.

### RESULT AT A GLANCE IN THE MADHYAMIK PARIKSHA
**(SECONDARY EXAMINATION)**

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of students appeared</th>
<th>75% and above in aggregate</th>
<th>% of average in aggregate</th>
<th>Highest Marks (%)</th>
<th>Total letter marks in different subjects</th>
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<td>121</td>
<td>119</td>
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<tr>
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<td>117</td>
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<td></td>
<td>State Rank: 9th, 10th</td>
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<td>96.43</td>
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<tr>
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<td>129</td>
<td></td>
<td>91.19</td>
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RESULT AT A GLANCE IN THE HIGHER SECONDARY EXAMINATION

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<tr>
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<th>(90 to 100)</th>
<th>(80 to 89)</th>
<th>(70 to 79)</th>
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<tr>
<td>2020</td>
<td>78</td>
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<td>78</td>
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</tr>
<tr>
<td>2021</td>
<td>87</td>
<td>76</td>
<td>87</td>
<td>87</td>
</tr>
</tbody>
</table>

EXAMINATIONS

A number of written examinations are held throughout the academic session. Apart from monthly examinations, Revision Test and Annual Examination are held regularly. Oral tests, Project works and Teachers' Rating on students' performance, behaviour and adaptability in the Vidyalaya and its hostels (Bhavanas) form part of the total assessment of a student's progress in studies and overall growth. Promotion to the next class is granted on the basis of promotion criteria determined by the Vidyalaya. Guardians are required to see and sign the Progress Reports sent through their wards at the end of each academic term. Students are also encouraged to participate in different competitive examinations including the National Talent Search Examination, Achievement-cum-Diagnostic Test in Mathematics, Science Olympiad, Cyber Olympiad, Mathematics Olympiad, KVPY Test, etc.

CURRICULUM

The Vidyalaya follows the syllabi of the West Bengal Board of Secondary Education and West Bengal Council of Higher Secondary Education and prepares students for the Secondary and Higher Secondary Examinations. Students can choose either Bengali or English as the medium of instruction at the secondary level and only English in the higher secondary level.

Curricular Subjects for classes V to VIII:
- a) First Language : Bengali / Hindi,
- b) Second Language : English,
- c) Third Language : Bengali / Hindi / Sanskrit (for classes VI, VII & VIII),
- d) History,
- e) Geography,
- f) Mathematics,
- g) Physical Science and Life Science,
- h) General Science,
- i) Drawing and Painting
- j) Computer Application,
- k) Work Education & Physical Education.

Curricular subjects for classes IX - X:
- a) First Language: Hindi/Bengali,
- b) Second Language: English,
- c) Mathematics,
- d) Physical Science (Physics & Chemistry),
- e) Life Science,
- f) History,
- g) Geography,
- h) Computer Application (for class IX),
- i) Glimpses of Indian Culture,
- j) Additional Subjects (any one of the following): i) Mathematics, ii) Mechanics, iii) Biology,
- (iv) Work Education & Physical Education,
- (v) Physics.

Curricular Subjects for Classes XI-XII:
- a) Bengali / Hindi,
- b) English,
- c) Physics,
- d) Chemistry,
- e) Mathematics,
- f) Biology,
- g) Statistics,
SPECIAL STUDY PROGRAMS

In addition to the regular academic curriculum, deserving students may avail of the special study programs conducted outside the school hours according to their acumen and preference. These classes are designed to give some exposure to the students regarding the preparation for different competitive examinations in the future. Some of the programs are as follows.

Foundation Course Classes: For the students of classes VIII to X, special classes are arranged in Physics, Chemistry and Mathematics for an advanced stage keeping in view students’ present level of understanding and aptitude.

Advanced Mathematics Classes: For the preparation of Mathematics Olympiad (RMO, INMO, IMO) and such other core mathematical courses of study, by expert teachers in this field.

Advanced Biology Classes: For Students of classes IX & X, willing to pursue the study of biological and medical sciences in the future may take the opportunity of these classes.

Remedial Classes: Special tutorials are arranged in English and Mathematics, for the slow learners of all classes, so that they may come up to the desired level of proficiency.

HS Tutorial Classes: For the Higher Secondary students, specialized tutorial classes by competent teachers are arranged to give them an extra edge regarding the preparation for different engineering and medical entrance examinations. Some premier institutions in this field also conduct classes and arrange mock tests etc. at our camps, according to the need of the students.

TEXT BOOKS

Necessary text books are supplied to the students by the Vidyalaya at the beginning of the academic session. Guardians are requested not to supply any other books or notebooks without permission.

CONCESSIONS

Other than SC / ST stipends, financial assistance in the form of stipends and concessions is given to poor but meritorious students. Concessions are granted initially on the basis of the boys' individual excellent performance in the Admission Test, both written and interviews, and thereafter on their progress in studies and also on their conduct and their guardians' financial condition. Applications for concessions should be submitted in the prescribed forms available from the Vidyalaya office. All Scholarships and concessions are renewed annually.

PRIZES, AWARDS & SCHOLARSHIPS

The Vidyalaya gives a number of prizes, awards and scholarships in recognition of the students' merit on different fields of curricular and co-curricular activities. Such prizes etc. are usually given at the Prize Giving Ceremony held every year in January.
GAMES & SPORTS PHYSICAL TRAINING & SOCIAL SERVICE

Much stress is laid on games and sports. In fact, the participation of the students in games and sports and physical exercises is compulsory. There is a Central Council of Physical Education which takes care of this part of the educational programs of the Ashrama’s Institutions. Under the supervision of qualified instructors and teachers, students are taught drills, parades and physical exercises as well as games and sports. The Ashrama has a stadium of its own Football, Cricket, Volley-ball and Badminton are being played here in the respective seasons. Facilities are also available for some of the popular indoor games, like table-tennis, carom, etc. The Annual Sports Meet, Football, Cricket, Badminton and Table Tennis Tournaments are organized class-wise. Senior Section students use of the Swimming Pool of the college in weekends.

The Vidyalaya maintains a cadet corps for the students of classes VIII & IX There are also a Scout Troop, a Bratachari Unit and a Band Unit. Students are always encouraged to participate in social service activities which include literacy drive, sale of T.B. Seals, acting as amanuenses (writers) to the blind students, 'Nara- Narayan Seva', cleaning of jungles, etc., apart from their involvement in regular community service activities at the hostel (Bhavana) and Vidyalaya.

CO-CURRICULAR ACTIVITIES

Birth anniversaries of saints of different religions and national leaders are observed regularly. Birthdays of the direct disciples of Sri Ramakrishna are celebrated with due solemnity. Days of national importance are also observed with due honour. This affords the students an opportunity to understand the ideals represented by the great personalities. Attending celebrations, meetings and discourses are compulsory.

Besides, in order to promote proficiency in various cultural and literary activities among the students, a number of programs and competitions on Music, Debate, Dramatics, Elocution, Essay-Writing, Drawing, storytelling, Recitation, Quiz etc. are organized by the Samskriti Parishad, a cultural body of the Vidyalaya. Eminent personalities in different fields are also invited to speak on different occasions. Artists from outside are also invited to perform occasionally. Students are encouraged to participate in various Intra and Inter-School competitions. Handwritten wall-magazines are published regularly by the students themselves in the hostels (Bhavanas) as well as in the Vidyalaya throughout the year. The Vidyalaya magazine 'Phalguni' is published annually where boys can contribute articles in four languages, viz. Bengali, English, Sanskrit and Hindi. Teachers' Day is also observed every year.
HOBBY ACTIVITIES

To supplement classroom instructions, the Vidyalaya encourages organized creative hobby activities among the students. There are as many as eight Hobby Clubs, namely, Physics, Chemistry, Mathematics, Biology, Geography, History, computer and Clay-modelling. Students working on models, charts, apparatuses and other projects have the opportunity to display their various articles made by them during annual exhibition. The junior boys also have their hobby clubs in Nature Study, Music, Scout, Bratachari and Band.

ANNUAL CELEBRATIONS

Every year a four-day long exhibition followed by a number of cultural functions is organized during the second half of January. Almost all the students participate and display various exhibits on all the subjects of their studies. Parents, well-wishers and neighbouring schools are invited on the occasion when they are able to witness, appreciate and enjoy all the activities of the students. Students who show excellence in preparing projects in different subjects are given prizes and certificates.

EDUCATIONAL TOUR

As part of our educational programme, students in groups are sometimes taken on educational tours to important places in and around West Bengal. New entrants are taken on a local excursion. Particular attention is given to arrangements for food, health, conveyance and stay in order to make the boys orderly and comfortable. In spite of the precautions taken while arranging the excursions, the authorities will not hold themselves responsible for any mishap beyond their control.

VIDYARTHII SAMSAD

A students' Administrative Body known as 'Vidyarthi Samsad' is constituted every month of selected students from all the hostels (Bhavanas). The Samsad helps to organise and conduct various co-curricular activities of the Vidyalaya and hostels (Bhavanas) under the guidance of the teachers. Student volunteers supervise and control various activities of the hostel (Bhavana).

FOOD

The food is simple and nutritious. Both vegetarian and non-vegetarian meals are supplied. A hot drink, breakfast, light tiffin and tiffin in the afternoon, midday and evening meals are provided. Care is taken to avoid wastage of food. Special diet is not allowed except on medical advice. No reduction in food charges is allowed in cases of absence of the students.
Best School Award 2021 in MATHEMAZIC (An Inter School Mathematics Contest) organized by Mayurakshi.

JBNSTS - Best School Award 2019

State Level Mathematics Fair-2019 organised by Bidhan Nagar Municipal School in collaboration with Calcutta Mathematical Society (CMS)

Students at Lab

Digital Class
MEDICAL CARE

The Ashrama has a hospital with 40 beds including a segregate ward for infectious diseases. Qualified doctors are in regular attendance and specialists come every week, including oculists, dentists, ENT specialists, skin specialists and pathologists. Outdoor treatment is given every day and when necessary, the boys are admitted to the hospital for indoor care. Cases requiring special attention are referred to the guardians. Medical expenses are borne by the guardians.

MODE OF PAYMENT

Fees and charges are to be paid for all the 12 (twelve) months of the academic year. The same is accepted in 3 (three) instalments in the months of January, May and September through Fee Books which are issued to the guardians at the time of admission. Guardians who intend to pay monthly charges, etc. on Sundays may do so on either of the Second or Fourth Sundays of January, May and September. All cheques (CTS 2010 enable cheque only) and Demand Drafts are to be drawn in favour of "R.K.M.A. Vidyalaya students' Home, Narendrapur". Payment in cash is not accepted. Outstation cheques are not received. Guardians staying outside Kolkata are to remit school fees and other charges only by Demand Drafts or CTS 2010 enable Cheques. The last receipt of the Fee Book should be produced at the time of making payment. School Fees can also be paid by Online mode through our website. As a rule, no money is to be handed over to the students. Any amount intended for personal use of the student is to be deposited into the Personal Account of the student concerned maintained by the Vidyalaya office.

PAYMENT SCHEDULE

Class V to X – Second and Fourth Sundays in January, May and September
Class XI – Second and Fourth Sundays in June, September and January
Class XII – Second and Fourth Sundays in April, August and December

ADMISSION

Admission is mainly open to Class V and XI, both Bengali and English Medium. Being a residential school, all the boys are to live in the hostels. The school is affiliated to the West Bengal Board of Secondary Education and the West Bengal Council of Higher Secondary Education. Boys are admitted here after admission tests, both written and interview.

ELIGIBILITY

• Persons having faith in the objectives of the Ramakrishna Math and Ramakrishna Mission are expected to seek for admission of their wards. Besides, boys should be physically fit and mentally prepared to stay in a residential school and should have an inclination towards living and studying on their own.
• Boys reading in Class IV or V are eligible for admission test for class V. Candidates detained in Class IV or V or candidates not having any formal education in any school are not eligible.
Age: Between 10 years and 11 years of age as on 1st January.

Application Forms will be issued to the following categories of boys:

For General Category: Boys should secure 60% marks in Bengali / Hindi, 60% marks in English & 70% marks in Mathematics in their last Annual Examination.

For SC/ST/OBC-A/OBC-B: Boys should secure 55% marks in Bengali / Hindi, 55% marks in English & 65% marks in Mathematics in their last Annual Examination.

Applications should be submitted ONLINE only on the school website at http://www.rkmvnarendrapur.org. No OFFLINE form will be issued. Filling up of online application will commence from 9th August to 30th October 2021.

The cost of the Application Form is to be paid through ONLINE only. The amount to be paid for each candidate is Rs. 700/- for all except Manipur candidates and Rs. 1500/- for Manipur candidates only.

ADMISSION TEST

Admission Test for class V will be held at Narendrapur, Belur, Malda, Jalpaiguri & Jhargram, Asansol and Manipur in the month of November. Boys seeking admission to English Medium will have to sit for the Written Test in Bengali or Hindi, Mathematics & English. Here, Bengali or Hindi is the First Language in English Medium.

Boys seeking admission to Bengali Medium will have to sit for the Written Test in Bengali, English, Mathematics and Ramakrishna Movement & Indian Culture. Boys seeking admission to English Medium will have to sit for the Written Tests in Bengali or Hindi, English, Mathematics and Ramakrishna Movement & Indian Culture. Here Bengali or Hindi is the First Language in English Medium, and English is the Second Language.

The syllabuses meant for Classes IV and V prescribed by different Boards or Councils in different Texts and Reference books will be covered mainly. There will be four papers carrying 150 marks in total (Bengali/Hindi: 45; English: 45; Mathematics: 45; Ramakrishna Movement & Indian Culture: 15). The duration of the Test for each subject of Bengali/Hindi, English and Mathematics is 45 minutes and that of Ramakrishna Movement & Indian Culture is 15 minutes.

Any information given in the Application Form, if found wrong subsequently, may affect boy's admission in future. No admission is made against receipt of donation in cash or kind. Boys irrespective of caste, creed or nationality are admitted. Preference is given to boys having aptitude in Co-curricular activities. In no case, question papers of previous years are given or published in the form of books. Financial assistance is given to a few meritorious boys belonging to financially backward families.
AFTER ADMISSION - DISCIPLINE

For the smooth functioning of a residential institution, it is necessary that every student and his guardian should be aware of the rules and discipline of the institution and they should be able to adjust themselves to the existing norms and traditions of the Vidyalaya and its hostels (Bhavanas). Without proper discipline none fulfills the objective of one's life. Students are, therefore, required to be obedient, respectful to teachers and elders, punctual in performing their daily duties in the hostel (Bhavana) as well as in the Vidyalaya like leaving bed at a particular hour, joining P.T., attending morning and evening prayer in the shrine, study, attending classes, study hall, dining room, playground, etc. Attending celebrations, meetings and discourses which are meant for a particular group or for all the students is compulsory. It is also desirable that these habits should receive due encouragement by the guardians.

DRESS & OUTFIT

The Vidyalaya supplies different types of uniform which the students must wear in the Vidyalaya and Bhavana during prayer, P.T., games etc. All these uniforms are to be made from the Ashrama's Tailoring Centre. In the winter season only Navy Blue sweater is allowed. A list of uniform supplied from the Vidyalaya is given in Appendix III. A list of articles which a student may require here is also given in Appendix IV. Those articles are required to be supplied by the guardians. Items like toilet goods and small educational requisites or dresses may be purchased sometimes from the Vidyalaya Vipani and Ashrama's Rural Development for which a statement of account is given at the end of each term. The dress and outfit of both the students and their guardians should be as simple as possible, in keeping with the spirit of the Ashrama.

BEDDING

Each student should have one cotton carpet (Satranchi), one light mattress, one bed sheet, one pillow with two covers, and one mosquito net. A woolen blanket or quilt is necessary for winter. The size of the bedstead supplied by the Vidyalaya is 6' X 2'/2'. Bedding should be made according to this size.

BOX

Instead of a steel trunk, a student should preferably have with him a light suitcase. A cup-board is provided for every student in the hostel (Bhavana).

UTENSILS

Utensils like thali and glass are provided to the students by the Vidyalaya.

LAUNDRY & COBBLER

Washer-men and cobblers come at regular intervals. Students can use their services.
VACATION

There are two major Vacations—the Summer Vacation and the Puja Vacation. Students are allowed to go home during these vacations. During other holidays, if not announced earlier, they are not allowed to go home. Students must return on the scheduled date when they visit home during vacation or leave. If a student fails to do so, a fine of Rs. 100/- per day is imposed. If he is detained due to illness, a medical certificate together with an application to that effect should be submitted on the date of his return to the Vidyalaya. He should also inform the Vidyalaya of his absence beforehand. Otherwise, a student may be sent back home. Notwithstanding anything stated above, students returning late from vacations may not be admitted to the Vidyalaya, if the authorities are not convinced with the reason shown for late coming.

LEAVE

Special leave is seldom granted during the school term as it interferes with the normal routine of studies and the continuity of a disciplined life. Emergency leave may be granted in case of death of close relatives or, if requested in writing in advance, for a marriage of the direct relatives in the family. Leave on other occasions is not granted. In principle, no student is allowed to leave or return to the Vidyalaya campus alone. Boys should be escorted by one of the parents or local guardians or authorized representative. At the time of departure and arrival, the Chief Housemaster or Housemaster should be met. The Necessary Gate Pass is to be collected and signature of the escort on the Leave Register is required to be made before departure and after arrival. The boys should wear the School/bhavan uniform with ID card while going/coming to/from their homes during vacations and on other occasions. All the applications for leave shall be addressed to the Headmaster directly or through the Chief Housemaster of the Bhavana.

VISIT BY THE GUARDIANS

Only the parents or legal guardians are expected to visit their wards on the SECOND and FOURTH Sundays of the month. To visit their wards here on any other days without prior permission from the Headmaster is not allowed. From February to September between 2-00 p.m. and 5-30 p.m. and from October to January between 2-00 p.m. and 5-00 p.m. guardians may visit their wards. Guardians are requested not to visit their wards on the occasion of any cultural programme / meeting and hand over different articles or packets to their wards. Such an occasion should not be mixed up with a normal Visiting Day. In case of emergency, if requested by the Vidyalaya, a particular guardian may deliver necessary and important articles on a specific day. Letters or packets containing different articles should not be put in the Enquiry Office of the Ashrama or Vidyalaya Office without knowledge of the Headmaster. No special leave is granted for observing the birthday of a student at home or outside. On the birthday of a particular student, if the parents or legal guardians concerned desire to visit their ward, they are to take prior permission from the Chief Housemaster concerned. Guardians are to meet their wards in the visitors' room of the Bhavana (hostel) concerned or in a suitable place inside the Vidyalaya Campus. They are not allowed to visit their ward in his room at the Bhavana (hostel).
The student concerned is also not allowed to go outside the campus during such visit. Parents or guardians will please appreciate that this is a residential school. All the students live here in a community life with all its obvious restrictions. So, the birthday of a particular student should be observed in an informal way, i.e. in a plain and simple manner, so that it does not affect the sentiments of the tender minds of other students of the Bhavana (hostel) or school. Selected students of the Bhavana (hostel) or class should, therefore, be not invited any way to join the occasion. If desired, guardians are to take prior permission from the Chief Housemaster for giving only chocolates or sweets to all the inmates of the Bhavana (hostel) on such occasion. Such items should be handed over to the Chief Housemaster concerned. The Chief Housemaster of the Bhavana (hostel) may also arrange for such distribution, if requested by the guardian beforehand. But, guardians, have to take prior permission. No other food items or gifts should be distributed among a group of students or all the students of the Bhavana (hostel) without permission. Guardians are requested not to give any cash to their wards, whether the money is meant for payment to the Vidyalaya or for the personal use of their wards. The money should, in all cases, be paid directly to the office of the Vidyalaya. In case of a visit by the local guardian, local guardian's full address and his specimen signature should be submitted. All the guardians should have Identity Cards with them.

WITHDRAWALS

It is expected that once a student is admitted he will continue in the Vidyalaya until he has completed his course. If a guardian finds it necessary to withdraw his ward he will kindly inform the Vidyalaya before the end of the academic year. Failure in this respect may render him liable to payment of Rs. 1000.00 (Rupees one thousand only) per month on account of his ward for the whole of the next academic year. Similarly, withdrawal before the close of the academic year will involve payment of Rs. 1000.00 (Rupees one thousand only) per month for the rest of the year. Again, if the Vidyalaya requests a guardian to withdraw his ward from the Vidyalaya for serious breach of discipline or poor academic performance, they have to comply with the request and withdraw their ward at the end of that academic session.

ALUMNI ASSOCIATION

The ex-students of the Vidyalaya are now spread all over India and abroad. In order to keep in touch with numerous ex-students and act as a liaison between the present and past students, this Association, called the 'Vidyalaya Praktani' has been formed. It arranges a reunion of the ex-students on the 25th December every alternate year and publishes a souvenir called 'Sraddha' on the occasion. Many ex-students participate in different activities of the Vidyalaya and extend their helping hands in hours of need as they get a genuine opportunity to honour and commemorate the fact that they received education here with a 'difference'. An ex-student can become the Life Member of the Vidyalaya Praktani by paying a nominal subscription fee of Rs. 1,000.00 only.
Appendix I

*Daily Routine of the Students’ Home

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rising Bell</td>
<td>5:15 a.m.</td>
</tr>
<tr>
<td>Hot Drinks (Junior Section Only)</td>
<td>5:30 a.m.</td>
</tr>
<tr>
<td>P.T.</td>
<td>5:40 a.m.</td>
</tr>
<tr>
<td>Cleanliness</td>
<td>6:00 a.m.</td>
</tr>
<tr>
<td>1st Bell for Prayer</td>
<td>6:10 a.m.</td>
</tr>
<tr>
<td>2nd Bell for Prayer</td>
<td>6:15 a.m.</td>
</tr>
<tr>
<td>Tea and Breakfast</td>
<td>6:35 a.m.</td>
</tr>
<tr>
<td>Bell for Study</td>
<td>6:55 a.m.</td>
</tr>
<tr>
<td>Study</td>
<td>7:00 a.m. to 9:00 a.m.</td>
</tr>
<tr>
<td>Bath and Safai</td>
<td>9:00 a.m. to 9:30 a.m.</td>
</tr>
<tr>
<td>Lunch</td>
<td>9:40 a.m.</td>
</tr>
<tr>
<td>School 1st Bell</td>
<td>10:10 a.m.</td>
</tr>
<tr>
<td>Assembly</td>
<td>10:15 a.m.</td>
</tr>
<tr>
<td>1st to 4th Period</td>
<td>10:30 a.m. to 1:05 p.m.</td>
</tr>
<tr>
<td>Tiffin Break at School</td>
<td>1:05 p.m. to 1:30 p.m.</td>
</tr>
<tr>
<td>5th to 8th Period</td>
<td>1:30 p.m. to 4:00 p.m.</td>
</tr>
<tr>
<td>Heavy Tiffin (Bhavana)</td>
<td>4:10 p.m.</td>
</tr>
<tr>
<td>Games</td>
<td>4:30 p.m. to 5:30 p.m.</td>
</tr>
<tr>
<td>Washing</td>
<td>5:40 p.m. to 6:00 p.m.</td>
</tr>
<tr>
<td>Hot Drinks/Tea</td>
<td>6:05 p.m. to 6:25 p.m.</td>
</tr>
<tr>
<td>Prayer and Meditation</td>
<td>6:30 p.m. to 6:55 p.m.</td>
</tr>
<tr>
<td>Study</td>
<td>7:00 p.m. to 9:00 p.m.</td>
</tr>
<tr>
<td>Dinner</td>
<td>9:05 p.m. to 9:30 p.m.</td>
</tr>
<tr>
<td>Self-Study</td>
<td>9:35 p.m. to 10:25 p.m.</td>
</tr>
<tr>
<td>Lights Off</td>
<td>10:30 p.m.</td>
</tr>
</tbody>
</table>

*Subject to change
Appendix II

List of Uniform to be supplied from the Vidyalaya

A. 3 sets of Vidyalaya uniform and 1 khaki-colour short made of terecot.
B. 3 sets of dresses to be used as Bhavana uniform.
C. 2 dhotis and 1 chadar (uttariya) for prayer.
D. 1 white PT ganjee (with colour).
E. 1 plain sports short and 1 sports ganjee.
F. 1 belt (black).
G. 1 Thali (13” diameter) and 1 glass (7” height).
H. 2 bedcovers.

TEXTBOOKS

Textbooks will be supplied by the Vidyalaya. Guardians are requested not to supply any other books or notebooks for their wards.
Appendix III

List of other articles to be brought from home for personal use
One cotton carpet (size 6”× 2.5”), one light mattress (5.5”×2.5”), one bed-sheet, one pillow with two covers, one blanket with cover, one mosquito net.

a) One suitcase or small trunk.
b) One pair black shoe – Champion or Step Master or Naughty Boy (BATA).
c) One pair while keds (BATA).
d) Socks: a) Two pairs navy blue, b) Two pair white.
e) One umbrella or Mackintosh (for the rainy season).
f) Slipper (not chappal) – 2 pairs.
g) Lock and key with chain, Torch Light, Pen 1 (ordinary).
h) Chadar 1 pc. and one woolen sweater of navy blue colour (for the winter season).
i) Instrument Box – 1, Wood Pencil – 2.
j) Exercise Book (No. 4) – 20pcs.
k) One dictionary (Eng-Beng for Bengali medium and Eng-Eng for English medium students).
l) Towel and Napkin 1 pcs.
m) Hair oil – one phial.
n) Comb – 1 pc.
o) Mirror – 1 pc.
p) Toothpaste – 1 pc.
q) Postcard – 12 pcs.
r) Pencil-cutter – 1 pc.
s) Cotton / Jute rope (30ft.).
t) Drawing set.
u) One plain white Punjabi.

No undesirable things or luxury goods or food items or articles like wrist-watch, camera, tape-recorder, CDs, headphone, mobile telephone, cash card, unhealthy magazines etc. are to be brought here. Also no cash is to be kept with the students.
“The wavy waters in the picture are symbolic of Karma, the lotus of Bhakti, and the rising-sun, of Jnana, the encircling serpent in indicative of Yoga and awakened Kundalini Shakti, while the swan in the picture stands for Paramatman. Therefore, the ideal of the picture is that by the union of Karma, Jnana, Bhakti and Yoga, the vision of the Paramatman is obtained”

— Swami Vivekananda